

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JANUARY 5, 2016**

MEETING CALLED TO ORDER by Mary Canesi, Municipal Clerk. This meeting has been properly advertised according to Public Law 1975, Chapter 231

FLAG SALUTE

ROLL CALL OF COUNCIL MEMBERS:

Deweese, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

CEREMONIAL OATHS OF OFFICE TO NEWLY ELECTED OFFICIALS

- Mayor Erland Chau
- Council Ward 1 - Cliff Murray
- Council Ward 2 - Jim Travagline

ROLL CALL OF COUNCIL MEMBERS:

Deweese, Lischin, Murray, O'Neill, Perri, Piergiovanni, Travagline

ELECT COUNCIL PRESIDENT FOR 2016

ELECT COUNCIL PRESIDENT PRO-TEMPORE FOR 2016

MAYOR'S STATE OF THE CITY ADDRESS

APPROVAL OF MINUTES – December 15, 2015 and December 28, 2015

MAYOR'S REPORT

CITY ENGINEER'S REPORT

PUBLIC SESSION/FIVE MINUTES PER SPEAKER

RESOLUTIONS

- | | |
|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1-2016 | Annual Schedule of Meetings |
| 2-2016 | To Appoint Certified Municipal Registrar |
| 3-2016 | Temporary Appropriations |
| 4-2016 | Designate the Press of Atlantic City and the Current of Northfield, Linwood, and Somers Point as the Official Instruments for the Publication of Legal Notices for the City of Northfield |
| 5-2016 | Annual Appointments |

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JANUARY 5, 2016**

- 6-2016** To Authorize the Tax Assessor to File a Petition of Appeal or Appeals for the Tax Year 2016
- 7-2016** Safety and Health Committee Appointments
- 8-2016** Establishing Charges for Municipal Public Records
- 9-2016** Appointing Fund Commissioner and Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund
- 10-2016** Appointing Public Agency Compliance Officer
- 11-2016** Appointment of Risk Management Consultant in Accordance with the Bylaws of the Atlantic County Municipal Joint Insurance Fund
- 12-2016** A Resolution Authorizing the Contact Persons to Access the Employment Practices Liability Consultation Service (EPL) / ACMJIF
- 13-2016** A Resolution Adopting Robert's Rules of Order
- 14-2016** Hazardous Materials Emergency Management Advisory Council Appointments
- 15-2016** To Authorize Northfield-Linwood Shared Service Committee
- 16-2016** A Resolution Adopting a Cash Management Plan
- 17-2016** To Establish the Rate of Interest for Nonpayment of Taxes or Assessments
- 18-2016** Authorize Delinquent Tax Penalty Charges
- 19-2016** Authorizing Award of Contract for Registered Municipal Accountant as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 20-2016** Authorizing Award of Contract for Licensed Land Surveyor as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 21-2016** Authorizing Award of Contract for Bond Counsel as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 22-2016** Authorizing Award of Contract for Labor Relations Attorney as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 23-2016** Authorizing Award of Contract for Tax Appeal Attorney as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.

**CITY OF NORTHFIELD COUNCIL MEETING AGENDA
JANUARY 5, 2016**

- 24-2016** Authorizing Award of Contract for Municipal Engineer as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 25-2016** Authorizing Award of Contract for Municipal Solicitor as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 26-2016** Authorizing Award of Contract for Municipal Public Defender as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 27-2016** Authorizing Award of Contract for Municipal Prosecutor as a Professional Service through a Fair and Open Process Pursuant to N.J.S.A 19:44A-20.4, Et Seq.
- 28-2016** Cultural Committee Appointments
- 29-2016** A Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a
- 30-2016** To Confirm the Reappointment of Harold L. Bogie as a Special Law Enforcement Officer, Class II
- 31-2016** To Confirm the Reappointment of George R. Clark as a Special Law Enforcement Officer, Class II
- 32-2016** Award of Contract for General Repairs and Maintenance of Stormwater Facilities
- 33-2016** A Resolution Recognizing Members of the Northfield Volunteer Fire Company Ladies' Auxiliary
- 34-2016** A Resolution Recognizing Northfield Volunteer Fire Company Members
- 35-2016** A Resolution Authorizing the Public Auction of Abandoned/Unclaimed Vehicles
- 36-2016** To Authorize the Sale of Surplus Property No Longer Needed for Public Use on an Online Auction Website
- 37-2016** Authorization To Create Municipal Lien for Property Maintenance Costs
- 38-2016** To Approve an RFP for the Provision of Emergency Medical Services

MEETING NOTICES

City Council	January 19 th	6pm Work Session
		Regular Session immediately following

ADJOURNMENT

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 1-2016**

ANNUAL SCHEDULE OF MEETINGS

BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that the Annual Schedule of meetings shall be as follows:

January - Reorganization	January 5 th at 7:00pm
January	January 19 th
February	February 9 th and 23 rd
March	March 8 th and 22 nd
April	April 12 th and 26 th
May	May 10 th and 24 th
June	June 28 th
July	July 26 th
August	August 30 th
September	September 13 th and 27 th
October	October 18 th
November	November 15 th and 29 th
December	December 13 th

BE IT FURTHER RESOLVED that with the exception of the Reorganization meeting, all 2016 Council meetings will start with a work session at 6:00 p.m., with the regular session immediately following, in Council Chambers, 1600 Shore Road, Northfield, New Jersey, 08225.

Special Meetings may be scheduled by the Council President at any time, provided notice of said meeting is properly advertised and complies with the provisions of Public Law 1975, Chapter 231 or the exceptions there under. This schedule shall be published in the Press of Atlantic City on January 9, 2016.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 2-2016**

TO APPOINT CERTIFIED MUNICIPAL REGISTRAR

IT IS HEREBY RESOLVED by the Mayor and Council of the City of Northfield, County of Atlantic, State of New Jersey, that the following appointment is hereby made, confirmed and ratified:

THREE YEAR TERM / January 1, 2016 - December 31, 2018:

REGISTRAR – Robin Atlas, CMR

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 3-2016**

TEMPORARY BUDGET

WHEREAS, NJS 40A:4-19 provides for the establishing of temporary appropriations if any contracts, commitments or payments are to be made prior to the adoption of the annual budget; and

WHEREAS, the total of such temporary appropriations shall not exceed 26.25% of the total of the appropriations made for all purposes in the budget of the preceding fiscal year excluding appropriations made for debt service, capital improvement fund and public assistance; and

WHEREAS, such 26.25% limitation amount is \$3,095,611.00.

NOW, THEREFORE, BE IT RESOLVED that the following appropriations shall constitute the City of Northfield 2016 Temporary Budget:

Admin & Executive O/E	10,000.00
Mayor & Council S & W	18,750.00
Mayor & Council O/E	1,000.00
Clerk S & W	17,000.00
Clerk O/E	2,000.00
Finance S & W	19,000.00
Finance O/E	1,000.00
Audit O/E	15,000.00
Prosecutor O/E	3,000.00
Public Defender O/E	500.00
Collector S & W	24,000.00
Collector O/E	1,000.00
Assessor S & W	7,600.00
Assessor O/E	1,000.00
Workman's Compensation	75,000.00
Employee Group Insurance	370,000.00
Other Insurance	35,000.00
Health Benefits Waiver	3,000.00
Legal O/E	35,000.00
Court S & W	30,000.00
Court O/E	1,500.00
Planning Board S & W	2,000.00

Planning Board O/E	5,000.00
Engineering O/E	15,000.00
Fire Official S & W	2,500.00
Fire Official O/E	250.00
Fire S & W	150,000.00
Hydrants	25,000.00
O/E	6,000.00
Police S & W	500,000.00
Police O/E	6,000.00
Emergency Mgmt S & W	500.00
Emergency Mgmt O/E	250.00
Streets & Road S&W	150,000.00
Streets & Road O/E	4,000.00
Vehicle Maintenance O/E	15,000.00
Solid Waste Tipping Fees	135,000.00
Buildings & Grounds S & W	
Buildings & Grounds O/E	8,000.00
Maint of Bike Path	500.00
Sewer S & W	45,000.00
Sewer O/E	5,000.00
Dog Regulation O/E	2,500.00
Parks & Playgrounds S & W	35,000.00
Neighborhood Program	500.00
FAN	500.00
Little League	500.00
Senior Citizens	500.00
Conservation Commission	100.00
Construction Official S & W	20,000.00
Construction Official O/E	3,000.00
Zoning / Housing S & W	10,000.00
Zoning / Housing O/E	1,000.00
Petroleum Products	35,000.00
Telecommunications	25,000.00
Water	3,000.00
Electricity & Natural Gas	80,000.00

PERS	184,676.00
Social Security	35,000.00
PFRS	597,985.00
Unemployment	4,000.00
DCRP	2,000.00

TOTAL WITHIN CAPS	\$ 2,785,611.00
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Library	80,000.00
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Interlocal Agreement - Sewage	25,000.00
Interlocal Agreement - Court	10,000.00
Interlocal Agreement - Dispatch	75,000.00
Interlocal Agreement - ACUA	110,000.00

Sewer Repairs	10,000.00
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TOTAL PER 26.25% LIMIT	\$ 3,095,611.00
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Bond Principal	-
BAN Payment	-
Interest on Bonds	135,000.00
Interest on Notes	-

TOTAL TEMPORARY BUDGET	\$ 3,230,611.00
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2015 Adopted Budget	13,138,828.83
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Less :

Capital Improvements	61,000.00
Debt Service	<u>1,282,000.00</u>

Maximum Allowed (26.25%)	\$ 3,096,405.07
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Difference	\$ 794.07
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I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 4-2016**

**DESIGNATION OF OFFICIAL NEWSPAPER FOR THE PUBLICATION
OF LEGAL NOTICES FOR THE CITY OF NORTHFIELD**

IT IS HEREBY RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that **THE PRESS OF ATLANTIC CITY, and THE CURRENT OF NORTHFIELD, LINWOOD, AND SOMERS POINT** are hereby designated as the official newspapers for the publication of any advertisements and notices required by law to be published by the municipality. Publication in either of the above shall be deemed to be the official notice to satisfy the requirements of N.J.S.A. 40:53-1.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 5-2016**

ANNUAL APPOINTMENTS

IT IS HEREBY RESOLVED by the Mayor and Council of the City of Northfield, County of Atlantic, State of New Jersey, that the following appointments are hereby made, confirmed and ratified:

ONE YEAR TERM / January 1, 2016- December 31, 2016:

Deputy Municipal Clerk – Shannon Campbell

Deputy Municipal Court Administrator – Barbara Harrington

Clean Communities Coordinator – Michael Dattalo

Collector of Sewerage Revenue and Search Officer – Michele L. Kirtsos, CTC

Fire Inspector – Leon Delcher

Zoning / Housing, Code Enforcement Officer - Michael Dattalo

Right to Know / PEOSHA Indoor Air Quality Designee – Lauren Crooks

ADA Compliance - Jim Dickinson

Municipal Alliance Coordinator – Kathi Smith

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 6-2016**

**TO AUTHORIZE THE TAX ASSESSOR TO FILE
A PETITION OF APPEAL OR APPEALS
FOR THE TAX YEAR 2016**

WHEREAS, from time to time, the Tax Assessor of the City of Northfield discovers an error in calculation, transposition, measurement or typographical error in the tax assessment on the tax list after the time within which the County Board of Taxation has certified the tax rates of the tax year; and

WHEREAS, the governing body of the taxing district of the City of Northfield is desirous that every taxpayer shall pay their fair share of taxes; and

WHEREAS, if said error is discovered by the Tax Assessor in the normal course of business and is not corrected, the affected taxpayers would then be paying more or less than their fair share of taxes; and

WHEREAS, in each instance, the error discovered was not caused by any act or omission of the taxpayer.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Mayor and Council of the taxing district of the City of Northfield that the Tax Assessor is hereby authorized and permitted to file a Petition of Appeal or Appeals for the tax year 2016 with the Atlantic County Board of Taxation to seek correction of such errors, and, in each instance, to either raise or lower the assessment to the correct and proper value; and

IT IS FURTHER RESOLVED that in each such instance, a copy of any Petition of Appeal filed with the Atlantic County Board of Taxation pursuant to the authorization extended by this Resolution shall be filed with the Municipal Clerk of the City of Northfield; and

IT IS FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded by the Municipal Clerk of the City of Northfield to the Atlantic County Board of Taxation upon passage of this Resolution; and

IT IS FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Atlantic County Board of Taxation accompanying any Petition of Appeal which may be filed by the Assessor under the authority extended herein.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 7-2016**

SAFETY AND HEALTH COMMITTEE APPOINTMENTS

WHEREAS, it is the policy of the City of Northfield to promote a safe and healthy environment in the City Government; and

WHEREAS, the City must provide a mechanism to evaluate accidents, practices, resources, and issues, and to make recommendations which promote and maintain a safe and healthy working environment in order to protect the public resources, and reduce City exposure to risk and loss; and

WHEREAS, it is mandatory that the Committee Members attend or send a representative to all City Safety Meetings scheduled by the Safety Coordinator.

NOW, THEREFORE, BE IT RESOLVED that the Safety and Health Committee be appointed as follows:

Birch Grove Park	Vicki Rutter
Claims Coordinator	Mary Canesi
Municipal Court	Donna Clark
Finance Department	Kathi Smith
Fire Department	Lauren Crooks
Fund Commissioner	Jim Dickinson
Assistant Fund Commissioner	Mary Canesi
Buildings & Grounds	Kathi Smith
Library	Aubrey Gerhardt
Police Department	Paul Newman
Road Department/Sewerage Ops	Jim Clark
Safety Coordinator	Lauren Crooks
Tax Office	Michele L. Kirtsos

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 8-2016**

ESTABLISHING CHARGES FOR MUNICIPAL PUBLIC RECORDS

BE IT RESOLVED by the Mayor and Council of the City of Northfield that in accordance with N.J.S.A. 47:1A-5.b, the City of Northfield does hereby establish the following charges for the reproduction of any municipal public record:

Per Page Cost Letter Size\$.05 per page
Per Page Cost Legal Size\$.07 per page

A mailing charge consisting of actual postage.

BE IT RESOLVED that fees for City documents reproduced by a 3rd party not exceed actual duplication costs.

BE IT FURTHER RESOLVED that a Government Records Request Form must be completed in the event the records requested are not immediately available. It is not a prerequisite for access.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 9-2016**

**A RESOLUTION APPOINTING A FUND COMMISSIONER
AND AN ALTERNATE FUND COMMISSIONER
FOR THE ATLANTIC COUNTY JOINT INSURANCE FUND**

WHEREAS, the City of Northfield is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as FUND; and

WHEREAS, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint (1) Fund Commissioner to the Fund. Each Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund Commissioner for more than one member; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing unit's local governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

WHEREAS, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing members shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

WHEREAS, the Governing Body recommends the appointment of Technical Assistant to the Construction Official, James Dickinson, as Fund Commissioner and Municipal Clerk, Mary Canesi, as Alternate Fund Commissioner, in accordance with FUND bylaws.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the City of Northfield does hereby appoint Technical Assistant to the Construction Official, James Dickinson, as Fund Commissioner and Municipal Clerk, Mary Canesi, as Alternate Fund Commissioner for the Atlantic County Municipal Joint Insurance Fund.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 10-2016**

**APPOINTING MARY CANESI AS THE DESIGNATED
PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, the need exists for a Designated Public Agency Compliance Officer; and

WHEREAS, the Council of the City of Northfield has recommended City Clerk Mary Canesi for the position of Public Agency Compliance Officer.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the City of Northfield do hereby approve, confirm and ratify this appointment to expire December 31, 2016.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 11-2016**

**APPOINTMENT OF RISK MANAGEMENT CONSULTANT IN
ACCORDANCE WITH THE BYLAWS OF THE ATLANTIC COUNTY
MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the City of Northfield is a member of the **Atlantic County Municipal Joint Insurance Fund**, a self insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund require that each municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE, be it resolved that the governing body of the City of Northfield does hereby appoint Richard T. Gerber of R. T. Gerber Insurance as its Risk Management Consultant, in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the term of said appointment shall be one year, from January 1, 2016 to December 31, 2016; and

BE IT FURTHER RESOLVED that Richard T. Gerber shall be paid the sum of \$9,000.00 in consideration for Risk Management Consultant services.

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5(1),(a), (i).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the reorganization meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

ATTEST: _____ MUNICIPALITY: _____

ATTEST: _____ CONSULTANT: _____

DATE: _____

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 12-2016**

**A RESOLUTION AUTHORIZING THE CONTACT PERSONS
TO ACCESS THE EMPLOYMENT PRACTICES LIABILITY
CONSULTATION SERVICE (EPL)
ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Governing body of the City of Northfield hereinafter referred to as "MUNICIPALITY", is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

WHEREAS, the FUND has adopted a policy authorizing the Employment Practices Liability Attorney Consultation Service; and

WHEREAS, the FUND has budgeted an annual allowance per member for EPL consulting services; and

WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have telephone access to the EPL Hotline;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the City of Northfield does hereby designate Mary Canesi, Assistant Fund Commissioner, as its Contact Person.

BE IT FURTHER RESOLVED that the Governing Body does hereby designate the Municipal Solicitor, and Fund Commissioner Jim Dickinson, as additional Contact Persons.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 13-2016**

**ESTABLISHING RULES OF ORDER AND CONDUCT FOR ALL CITY
COUNCIL, WORK SESSIONS, AND SPECIAL MEETINGS IN THE CITY
OF NORTHFIELD FOR THE YEAR 2016**

WHEREAS, it is in the interest of the City of Northfield to adopt standing rules of order and regulations for participation at City Council Meetings for the purpose of promoting efficiency and insuring that the public has a fair opportunity to comment when permitted to do so.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Northfield adopt the following standing rules of order and conduct for City Council Meetings:

- A. Adoption of Roberts Rules of Order.
 - a. City Council meetings shall use Roberts Rules of Order, 11th edition, as a guide to meeting procedures.
- B. Regulations of Participation at City Council Meetings.
 - a. The Chair must recognize a speaker.
 - b. The person must state his or her name, and address of residence for the record.
 - c. All persons recognized by the Chair must engage in respectful and orderly discourse. In the event of disrespectful, vulgar or inflammatory discourse, the Chair may exercise discretion and terminate the person's right to speak.
 - d. Members of the public shall be given up to five minutes to address the Governing Body regardless of the number of issues during the Public Portion of the meeting and shall not be entitled to "borrow" time from others. At the discretion of the Chair, and subject to the consent by the majority of the Council at a given meeting, this time allocation may be relaxed and extended, which relaxation or suspension shall not constitute a binding precedent for other speakers on other issues. The limitations imposed herein relate solely to the Public portion of the meeting and are not intended to apply to the Regular Business Meeting.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 14-2016**

**HAZARDOUS MATERIALS EMERGENCY MANAGEMENT ADVISORY
COUNCIL APPOINTMENTS**

WHEREAS, a need exists within the City of Northfield for the appointment of a Hazardous Materials Emergency Management Advisory Council to satisfy the requirements of S.A.R.A. TITLE III; and

WHEREAS, a recommendation has been made by the Mayor to this Governing Body to appoint members to this committee.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Body of the City of Northfield that the individuals in the following positions are appointed to serve as members of the Northfield Hazardous Materials Emergency Management Advisory Council until December 31, 2016, or until a successor shall be duly appointed and qualified:

Mayor

Council President

Chief, Fire Department

Chief of Police

Public Works Supervisor

Emergency Management Coordinator

BE IT FURTHER RESOLVED that the individuals appointed to this position shall serve without compensation and without entitlement compensation and without entitlement to any benefits.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 15-2016**

**TO AUTHORIZE NORTHFIELD-LINWOOD
SHARED SERVICE SEWER COMMITTEE**

WHEREAS, the Northfield-Linwood Shared Service Sewer Committee has functioned to provide supervision and maintenance for the sewer systems of both municipalities; and

WHEREAS, the Mayor and Council are desirous of continuing the functions of said Committee according to the terms of the contract between the two municipalities.

WHEREAS, the contract calls for a representative from Council to be selected annually by each respective Council at the Annual Reorganization Meeting.

NOW, THEREFORE, BE IT RESOLVED that the Council representatives from the City of Northfield shall be Chairperson, Council Member Frank Perri, and Vice Chairperson, Council Member Greg Dewees. Said appointments shall expire December 31, 2016.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 16-2016**

**A RESOLUTION ADOPTING A CASH MANAGEMENT PLAN
OF THE CITY OF NORTHFIELD**

WHEREAS, pursuant to the provisions of N.J.S.A. 40A:5-14, the City of Northfield shall adopt a Cash Management Plan and shall deposit its funds pursuant to that plan; and

WHEREAS, the Cash Management Plan shall include the designation of a depository or depositories as permitted in section 4 of P.L. 1970, c 236 (C.17.9-44); and

WHEREAS, the Cash Management Plan shall be designed to assure, to the extent practicable, the investment of local funds in interest bearing accounts and may be modified from time to time in order to reflect changes in federal or state law or regulations; and

WHEREAS, the Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-4.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Northfield, County of Atlantic, State of New Jersey, as follows:

1. The allegations to the preamble are incorporated herein by this reference.
2. The Cash Management Plan for the City of Northfield be and hereby is adopted.
3. A copy of the Cash Management Plan is attached hereto and made a part of this resolution.

BE IT FURTHER RESOLVED, that the proper officials be and are hereby authorized to do all things necessary to carry out the intent of the resolution.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 17-2016**

**TO ESTABLISH THE RATE OF INTEREST
FOR NONPAYMENT OF TAXES OR ASSESSMENTS**

BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that, as authorized by N.J.S.A.54:4-67 as amended by Chapter 435 P.L. 1978, the rate of interest to be charged for nonpayment of taxes or assessments on or before the date that they would become delinquent is hereby fixed at 8% per annum on the first \$1,500.00 of delinquency and 18% per annum on any amount in excess of \$1,500.00, provided, however, that no interest shall be charged if payment is made within ten (10) days of the date upon which the tax or assessment becomes payable.

IT IS FURTHER RESOLVED that nothing contained within this Resolution shall be construed to extend the time when taxes are due and payable nor the obligations to pay interest which shall commence on the due date if taxes are not paid within the ten (10) day grace period.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 18-2016**

**AUTHORIZE A PENALTY CHARGE
TO DELINQUENT TAX PAYERS**

BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that as authorized by N.J.S.A.54:4-67 as amended by Chapter 75, P.L. 1991, the Governing Body of the City of Northfield hereby establishes a penalty in the amount of six percent (6%) to be charged to a taxpayer with a delinquency in excess of Ten Thousand Dollars (\$10,000.00) who fails to pay that delinquency prior to the end of the calendar year.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 19-2016**

**AUTHORIZING AWARD OF CONTRACT FOR REGISTERED
MUNICIPAL ACCOUNTANT AS A PROFESSIONAL SERVICE
THROUGH A FAIR AND OPEN PROCESS PURSUANT TO N.J.S.A
19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for professional services for a Registered Municipal Accountant;

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for proposals were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract as per NJSA 40A:5-4 with Robert W. Allison, a Registered Municipal Accountant of the State of New Jersey and of the firm Holman, Frenia, Allison, P.C., 10 Allen Street, Suite 2B, Toms River New Jersey, and appoint him as Registered Municipal Accountant for a term ending December 31, 2016, for a fee of \$31,000 for a basic audit, as defined in the contract. Said contract is awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 20-2016**

**AUTHORIZING AWARD OF CONTRACT FOR LICENSED LAND
SURVEYOR AS A PROFESSIONAL SERVICE THROUGH A FAIR AND
OPEN PROCESS PURSUANT TO N.J.S.A 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for professional services of a Licensed Land Surveyor;

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for proposals were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Howard A. Transue, PLS of Schaeffer, Nassar, Scheidegg Consulting Engineers, 1425 Cantillon Boulevard, Mays Landing, New Jersey as the Licensed Land Surveyor, License #24GS03354100, for the City of Northfield, for a term ending December 31, 2016, for a variable fee of up to \$130.00 per hour as defined in the contract. Said contract is awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 21-2016**

**AUTHORIZING AWARD OF CONTRACT FOR BOND COUNSEL AS A
PROFESSIONAL SERVICE THROUGH A FAIR AND OPEN PROCESS
PURSUANT TO N.J.S.A 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for professional services for Bond Counsel;

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for proposals were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Joel Fleishman of Fleishman Daniels Law Firm, 1001 Tilton Road, Suite 203, PO Box 5, Northfield, New Jersey, as Bond Counsel for the City of Northfield for a term ending December 31, 2016, in accordance with the fee schedule incorporated therein. Said contract is awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 22-2016**

**AUTHORIZING AWARD OF CONTRACT FOR LABOR RELATIONS
ATTORNEY AS A PROFESSIONAL SERVICE THROUGH A FAIR AND
OPEN PROCESS PURSUANT TO N.J.S.A 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for professional services for a Labor Relations Attorney;

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for proposals were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Lawrence Pepper, Jr., Esquire, of the firm Gruccio, Pepper, DeSanto & Ruth, P.A., 817 E. Landis Avenue, Vineland, New Jersey as Labor Relations Attorney for the City of Northfield, for a term ending December 31, 2016, for the fee of \$ 140.00 per hour for legal services as defined in the contract. Said contract is awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 23-2016**

**AUTHORIZING AWARD OF CONTRACT FOR TAX APPEAL
ATTORNEY AS A PROFESSIONAL SERVICE THROUGH A FAIR AND
OPEN PROCESS PURSUANT TO N.J.S.A 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for following professional services for a Tax Appeal Attorney;

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for proposals were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Thomas G. Smith, Esquire, 2106 New Road, Suite E-8, Northfield, New Jersey, as the Tax Appeal Attorney for the City of Northfield, for a term ending December 31, 2016, for a fee of \$122.50 per hour for legal services as defined in the contract. Said contract is awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 24-2016**

**AUTHORIZING AWARD OF CONTRACT FOR MUNICIPAL
ENGINEER AS A PROFESSIONAL SERVICE THROUGH A FAIR AND
OPEN PROCESS PURSUANT TO N.J.S.A 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for professional services for a Municipal Engineer;

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for proposals were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with David S. Scheidegg, PE,PP, CME of Schaeffer, Nassar, Scheidegg Consulting Engineers, 1425 Cantillon Boulevard, Mays Landing, New Jersey as Municipal Engineer, License # 24GE03667500, for the City of Northfield for a term ending December 31, 2016, for a variable fee of up to \$130.00 per hour as defined in the contract. Said contract is awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 25-2016**

**AUTHORIZING AWARD OF CONTRACT FOR MUNICIPAL
SOLICITOR AS A PROFESSIONAL SERVICE THROUGH A FAIR AND
OPEN PROCESS PURSUANT TO N.J.S.A 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for professional services for a Municipal Solicitor;

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for proposals were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that the Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with Kristopher J. Facenda of Kristopher J. Facenda, LLC, 2020 New Road, Suite 2A, Linwood, New Jersey as Municipal Solicitor for the City of Northfield, for a term ending December 31, 2016, for the sum of \$18,000 for services provided under the general retainer, and \$100 for extra legal services, as defined in the contract. Said contract is awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NOTHFIELD, NJ
RESOLUTION NO. 26-2016**

**AUTHORIZING AWARD OF CONTRACTS FOR
SERVICES THROUGH A FAIR AND OPEN PROCESS
PURSUANT TO N.J.S.A 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for the services of a Municipal Public Defender; and

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for bids were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that That Frank Lentz, Esquire, 450 Tilton Road, Suite 230, Northfield, New Jersey be appointed as Public Defender by the City of Northfield and the City of Linwood as per a Shared Court Agreement for the year 2016.

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with the above-named person, which contracts are awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NOTHFIELD, NJ
RESOLUTION NO. 27-2016**

**AUTHORIZING AWARD OF CONTRACTS FOR
SERVICES THROUGH A FAIR AND OPEN PROCESS
PURSUANT TO N.J.S.A 19:44A-20.4, ET SEQ.**

WHEREAS, there exists within the City of Northfield the need for a Municipal Prosecutor; and

WHEREAS, funds are available for this purpose; and

WHEREAS, per N.J.S.A 19:44A-20.4, requests for bids were properly advertised and opened subject to Pay-to-Play law,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Council of the City of Northfield that Michele Verno, Esquire, 3120 Fire Road, Egg Harbor Township, New Jersey, shall be appointed as Municipal Prosecutor for the City of Northfield and the City of Linwood as per a Shared Court Agreement for the year 2016.

The Mayor and Municipal Clerk are hereby authorized and directed to execute a contract with the above-named person, which contracts are awarded in compliance with the rules and restrictions set forth by the State's Local Unit Pay-to-Play law. (New Jersey Pay to Play Law).

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 28-2015**

NORTHFIELD CULTURAL COMMITTEE APPOINTMENTS

IT IS HEREBY RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that the appointment of the following persons to the Northfield Cultural Committee for the year ending December 31, 2016 is hereby approved, ratified and confirmed:

Carol A. Patrick, Chairman
Roy Clark, Vice Chairman, Museum Curator
Joan McCord, Garage Sales
Joan McCord, Treasurer
Joyce Pullan, Projects Director
Barbara Fehr, Volunteer
Tery Moran-Lever, Volunteer
Robert Patrick, Volunteer
Joan Brennan, Volunteer
Beverly Albertson, Kitchen
Rosemary O'Dowd, Volunteer
Flossie Graham, Volunteer
Robert Webb, Small Museum Curator
Eleanor Webb, Museum Volunteer

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD,NJ
RESOLUTION NO. 29-2016**

**A RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN
APPROVED STATE CONTRACT VENDORS FOR CONTRACTING
UNITS**

PURSUANT TO N.J.S.A. 40A:11-12a

WHEREAS, the City of Northfield, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-72.9(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contract entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the City of Northfield has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the City of Northfield may enter into contracts with the attached Referenced State Contract Vendors and purchase items through the attached reference State Contracts through this resolution and properly executed contracts, which shall be subject to all the condition applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the City of Northfield authorized the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the City of Northfield pursuant to N.J.A.C. 5:30-5.5(b), the certification of the available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable of certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the City of Northfield and the Referenced State Contract Vendors shall be from January 1, 2016 to December 31, 2016.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

Adopted:

MAYOR

ATTEST:

CITY CLERK

Referenced State Contract Vendors

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>	<u>Exp Date</u>
Parts & Repairs for Lawn & Grounds Equipment	Charles A. Michel DBA CAM Co	76909	06/28/2016
	Central Jersey Equipment	76914	
Maintenance & Repair for Heavy Duty Vehicles	Various	T-2108	07/20/2018
Police Vehicles, Sedans & Sport Utility	Various	T-2776	03/15/2016
Equipment Acquisition & Installation for marked & unmarked Police vehicles	Chas S Winner, Inc.	81165	04/01/2016
Office Supplies & Equipment	W.B. Mason	T-0052	05/16/2018
Tires, Tubes & Service	Crescent Tire & Auto, Inc. (Bridgestone)	82528	03/31/2017
	Various	M-8000	
Automotive Parts For Heavy Duty & Light Duty Vehicles	Various	T-2760	06/25/2016
Police & Homeland Security Equipment and Supplies	Various	T-0106	04/30/2016
Protective Clothing & Footwear	Various	T-0046	05/31/2016
Firefighter Protective Clothing & Equipment	Various	T-0790	03/31/2016
Traffic Safety Products	Various	M-0004	2/29/2016
Safety Vests	Various	T-2250	03/31/2017
Breakaway U-Post Sign Support	Garden State Highway Products	87100	06/30/2017
	Various	T-0121	
Industrial/MRO Supplies & Equipment	Fastenal Company	79873	02/28/2017
	W.W. Grainger, Inc.	79875	

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 30-2016**

**TO CONFIRM THE REAPPOINTMENT OF HAROLD L BOGIE AS A
SPECIAL LAW ENFORCEMENT OFFICER, CLASS II**

BE IT RESOLVED that the reappointment of Harold L Bogie as a Special Law Enforcement Officer, Class II, is hereby approved and ratified effective January 1, 2016, in accordance with NJSA 40A:14-146.8, et seq.

BE IT FURTHER RESOLVED, that Mr. Bogie's reappointment shall be subject to the following:

1. Salary shall be in accordance with the City of Northfield's salary resolution.
2. Not eligible for benefits, sick, or vacation time.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 31-2016**

**TO CONFIRM THE REAPPOINTMENT OF GEORGE R. CLARK AS A
SPECIAL LAW ENFORCEMENT OFFICER, CLASS II**

BE IT RESOLVED that the reappointment of George R. Clark as a Special Law Enforcement Officer, Class II, is hereby approved and ratified effective January 1, 2016, in accordance with NJSA 40A:14-146.8, et seq.

BE IT FURTHER RESOLVED, that Mr. Clark's reappointment shall be subject to the following:

1. Salary shall be in accordance with the City of Northfield's salary resolution.
2. Not eligible for benefits, sick, or vacation time.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at the Reorganization Meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 32-2016**

**AWARD OF CONTRACT FOR GENERAL REPAIRS AND MAINTENANCE OF
STORMWATER FACILITIES**

WHEREAS, proposals were prepared and solicited by Schaeffer, Nassar, Scheidegg Consulting Engineers, LLC the for the Maintenance of Stormwater Facilities in the City of Northfield; and

WHEREAS, sealed bids were received and opened by the Municipal Clerk at 9:30am on Thursday, December 31, 2015, from the following:

Bidder	Bid Amount
Kline Construction	\$ 311,299.50
West Bay Construction	\$ 558,000.00
Arthur Henry, Inc.	\$ 664,862.00

WHEREAS, after review of the proposals, Schaeffer, Nassar, Scheidegg Consulting Engineers, LLC has recommended to Council that the contract be awarded to Kline Construction based on their low bid of \$311,299.50.

BE IT RESOLVED that the Governing Body accept the proposal of Kline Construction, 240 E. Waveland Avenue, Galloway, NJ, in the amount of \$311,299.50.

BE IT FURTHER RESOLVED that Certification of the Availability of funds has been received from the Chief Finance Officer.

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 33-2016**

**A RESOLUTION RECOGNIZING MEMBERS OF THE NORTHFIELD
VOLUNTEER COMPANY LADIES' AUXILIARY**

IT IS HEREBY RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that members of the Northfield Volunteer Fire Company Ladies' Auxiliary for the year ending December 31, 2016 are hereby recognized as follows:

Barbara Cummings – Treasurer
Chelsea Cummings
Elizabeth Cummings – President
Janice Davis
Sue Giansanti
Hope Goodman
Pat Hackett
Kathy Hanna
Kathy Jasiecki
Suzanne Korio
Cindy Kreminski – Executive Board
June Leeds
Janet Morey – Secretary
Anna Pepek
Beth Polhamus
Dorothy Ryan
Judy Sobkow
Melody Scalise – Executive Board
Kathy Steelman
Carol Swartz – Executive Board
Dana Swartz
Ruth Tayao
Jen Turon
MaryAnne Vergulti – Vice President

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 34-2016**

**A RESOLUTION RECOGNIZING
NORTHFIELD VOLUNTEER FIRE COMPANY MEMBERS**

IT IS HEREBY RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, that the appointment of the following persons to the Northfield Volunteer Fire Company for the year ending December 31, 2016 is hereby approved, ratified and confirmed:

Badger, Cindy
Brenner, John III
Carey, Louis
Chau, Erland
Cummings, Bruce
Cummings, Bruce Jr.
Cummings, Jason
Eggie, Eustace
Flaherty, Brian
Goodman, Scott
Hackett, Edward
Hickey, Daniel
Jackson, Timothy
Joo, Timothy
Kisby, Frederick
Leeds, Robert
Lichtenberger, Lee
Martinelli, Henry
Morey, Donald Michael
Morey, Kevin
Morey, Thomas
Oldis, Ryan
Ordille, John
Pedano, Gregory
Pendlebury, John
Pepok, Martin
Scalise, Nicholas
Shenkus, Eric
Sickler, Derrick
Sullivan, John III
Swartz, Robert
Trench, Chris
Wallace, Michael
Weierbach Sr., Michael

I, Mary Canesi, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 35-2016**

**A RESOLUTION AUTHORIZING THE PUBLIC AUCTION OF
ABANDONED/UNCLAIMED VEHICLES**

WHEREAS, the City of Northfield throughout the year 2016 shall have possession of abandoned or unclaimed vehicles not needed for purposes by the Municipality; and

WHEREAS, the Governing Body of the City of Northfield is desirous of selling said vehicles at various public auctions, open public sale throughout the year to the highest bidder, subject to the limitation set forth herein; and

WHEREAS, all vehicles being offered for sale will be offered for sale "as is", without any representation or warranties on behalf of said Municipality as to its condition.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the City of Northfield that the Northfield Police Department will expose such vehicles for public auction and set the minimum bid price in accordance with NJSA 39:10A-, NJSA 40A: 11-36, and other applicable statutes; and

BE IT FURTHER RESOLVED that the Municipal Clerk is authorized to set appropriate dates and times for any and all future auctions in 2016, and shall advertise the vehicles for sale along with the minimum bid.

I, Mary Canesi, RMC, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of Northfield, held this 5th day of January 2016.

Mary Canesi, RMC, Municipal Clerk

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 36-2016**

**TO AUTHORIZE THE SALE OF SURPLUS PROPERTY NO LONGER
NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, the City of Northfield has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus property no longer needed for public use through the use of an online auction service.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Northfield, County of Atlantic, State of New Jersey, as follows:

1. The sale of surplus property shall be conducted through GovDeals, Inc. pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals, Inc. are available online at govdeals.com and also available from the City Clerk's Office.
2. The sale will be conducted online and the address of the auction site is govdeals.com.
3. The sale is being conducted pursuant to Local Finance Notice 2008-9.
4. A list of surplus property to be sold is found in schedule A, incorporated herein.
5. The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
6. The City of Northfield reserves the right to accept or reject any bid submitted

I, Mary Canesi, Municipal Clerk of the City of Northfield does hereby certify that the foregoing Resolution was duly adopted at a regular meeting of the City Council of the City of Northfield, held this 5th day of January, 2016.

Mary Canesi, RMC, Municipal Clerk

**City of Northfield, NJ
Resolution No. 36-2016
Schedule "A"**

Auction List

Asset ID #	Quantity	Description	VIN or Serial #
01304	1	2006 Sterling/Heil Trash Truck. Mercedes Benz 330 HP Diesel Engine, Automatic Transmission. Good Rubber, LED Lighting. 27 yard Heil Formula 5000 Body. 53,399 miles. Removed from service June 2014	2FZHAWDJ17AY2517 8
01086	1	2003 Sterling/Heil Trash Truck. CAT 246 HP diesel engine. Automatic Transmission. Good rubber, 27 yard Heil Formula 5000 Body. 50,681 miles. Removed from service 6/14	2FZHAWAKC3AL810 44
	1	1987 Ford Front End Loader Model 555B Diesel Engine. Runs rough, rear brakes locked up, missing glass. Tires in poor shape. Out of service since 2013	
	1	1994 Oldsmobile Cutlass Cierra S. 112,235 miles. Broken, rusted sub-frame. Useful for parts only. Removed from service August 2014.	1G3AG55M7R634087 7

**CITY OF NORTHFIELD, NJ
RESOLUTION NO. 37-2016**

**AUTHORIZATION TO CREATE MUNICIPAL LIEN FOR PROPERTY
MAINTENANCE COSTS**

WHEREAS, the City of Northfield Inspections Department has notified the property owner of 811 First Street, Block 131, Lot 20, of violations of the City Property Maintenance Code and

WHEREAS, pursuant to Article II, Chapter 268-6 of the City of Northfield Municipal Code entitled "Property Maintenance", notice of the violations and the need to abate them was served to the property owner; and

WHEREAS, the property owner has failed to comply with said notice;
and

WHEREAS, the Atlantic County Utilities Company was instructed to remedy the violations and submit the associated costs of bringing the property into compliance with the Article II, Chapter 268-6 of the City of Northfield Municipal Code, concerning Property Maintenance; and

WHEREAS, the Supervisor of the Atlantic County Utilities Authority submitted bills to the Municipal Clerk in the amount of \$69.90.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Northfield, Atlantic County, New Jersey that the Tax Collector is directed to attach a lien on the property for the costs associated with bringing the property into compliance with the City's Property Maintenance Code.

I, MARY CANESI, Municipal Clerk of the City of Northfield, do hereby certify that the foregoing Resolution was duly adopted at a Regular Meeting of the Northfield City Council, held this 5th day of January, 2016.

Mary Canesi , RMC, Municipal Clerk